Worksheet – 3 Subject: - Computer Class: - 1 Teacher: - Mrs. Karuna Gupta

Name: _____ Class & Sec: _____ Roll No. ____ Date: __. __.2021

ch-6 Let us Type(do in notebook)

Fill in the blanks

- 1. We use the <u>Backspace</u> key to erase the character
- 2. Alphabet keys have alphabets from AtoZ printed on keyboard.
- 3. When the Caps Lock Key is ON, we can type in capital letters.
- 4.0 to 9 called **Numeric** key in computer.
- 5. Cursor control key is also known as <u>arrow key</u>.
- 6. Space bar key is the longest key at the bottom of the keyboard.
- 7. Enter key is used to send the cursor in next line.
- 8. To go up, down, left and right use Arrow key.
- 9. Keyboard provide the way to type in computer.
- 10. Word pad use to type in keyboard

- Q2. What is the name of the key.
 - 1.Enter key
 - 2. Caps Lock ley
 - 3. Sapce bar key
 - 4.Arrow key
 - 5. Backspace Key